

OPEN SPACE TASK FORCE STAFF REPORT



DATE: September 10, 2012

TO: Open Space Task Force

FROM: Jeff Gault, Division Manager

SUBJECT: Proposed Changes to the Open Space Task Force Guidelines and By-Laws

RECOMMENDED ACTION:

Review By-Laws, and recommend changes to the By-Laws to the Parks and Community Services Commission.

DISCUSSION:

At the August 13, 2012 meeting, the Task Force discussed making changes to the Open Space Task Force Guidelines and By-Laws. Proposed changes discussed by the Task Force include the following:

1. Increase Task Force membership including more "Members At-Large" from the local community.
2. Change the term of membership allowing members to continue on the Task Force for a longer period to maintain consistency.
3. Consider making the Task Force an on-going advisory committee and not "sun setting" at completion of its original charge.

In accordance with the By-Laws, ARTICLE VIII: Any proposed amendments to the By-Laws must be approved by a majority vote of the Task Force and ratified by the City Council through the Parks and Community Services Commission.

STEPS FOLLOWING APPROVAL

Should the Task Force recommend changing the By-Laws, this item would be presented at a future Parks and Community Services Commission meeting. Upon acceptance by the Parks and Community Services Commission a recommendation would be presented to the City Council Policy Committee and finally brought before the City Council for approval.

ATTACHMENT

San Ramon Open Space Task Force Guidelines and By-Laws.